

Skagit County Fire Protection District No. 11
Regular Commissioners Meeting
January 8th, 2024

The Commissioners meeting for Skagit County Fire Protection District No. 11 was called to order at 6:00pm on January 8th, 2024, with the following in attendance:

Cherry Dennis, Commissioner
Mark Tibbles, Commissioner

Stephanie Robbins, Secretary
Mike Noyes, District Chief

Commissioner Dennis motioned to approve the minutes from December, Commissioner Tibbles seconded; motion carried.

Commissioner Tibbles motioned to accept the Financial report and Bank statements. County report not available, Commissioner Dennis seconded; motion carried.

Bills Expensed to 2023 approved for payment totaled \$3522.11
Monthly Bills approved for payment totaled \$31,143.38
Monthly Payroll approved for payment totaled \$6,892.39

Chief's Report -Chief's report was presented by Chief Noyes and is filed with the minutes.

Old Business-

Lease Agreement – Shrimp Shack rent up to date.

Samish Tribe- Nothing new.

2020-2022 Audit- Accountability audit with the State Auditor's office is complete. The district had a clean audit with just a couple of little exit items.

New Business-

Policy 7 Administrative Procedures- Commissioner Dennis motioned to revise the administrative policy to reflect the suggestion from the auditor's office regarding ACH for payroll deposits, Commissioner Tibbles seconded; motion carried.

BIAS Software- Stephanie is waiting for a quote to move the district accounting software BIAS by Springbrook from on premises to the cloud version.

Public Comment- None

Meeting Adjourned 5:25pm

APPROVED, ADOPTED, AND PASSED on this 12th day of February 2024.