

Skagit County Fire Protection District No. 11  
Regular Commissioners Meeting  
February 10<sup>th</sup>, 2020

The Commissioners meeting for Skagit County Fire Protection District No. 11 was called to order at 6:02 pm on February 10th, 2020 at the Dewey Beach Hall with the following in attendance:

|                              |                            |                              |
|------------------------------|----------------------------|------------------------------|
| Cherry Dennis, Commissioner  | Pat Cummings, Commissioner | Tom Walsh, Commissioner      |
| Stephanie Robbins, Secretary | Mike Noyes, District Chief | Josh Hunter, Assistant Chief |
| Dillion Clinton, FF          |                            |                              |

BVFF- 2019 Pension Participation Certification signed.

The minutes and agenda were accepted by consensus.

Financial reports, Bank statements and County reports were reviewed and approved.

Bills approved for payment totaled \$6,986.00

Monthly Payroll approved for payment totaled \$2,306.14

**Chief's Report** -Chief's report was presented by Chief Noyes and is filed with the minutes. Chief Noyes presented a draft contract from the city of Anacortes for Oxygen bottle use and fill service. The Commissioners agreed to have Chief Noyes move forward with roof repairs, making sure to follow the bid matrix.

**Old Business-**

*Lease Agreements* – Shrimp Shack is paid through February.

*Samish Tribe*- Nothing new to report.

*Policy*- The commissioners reviewed and are working on edits to the following policies.

- Ethics
- Hall rental
- Drug & Alcohol
- Asset Tracking

*Hiring of full time Chief timeline, job description & employment agreement*- Continued discussion about timelines, job description, employment contract, salary and district costs. Commissioners requested Stephanie resend the Chief job descriptions & Chief agreements she has collected from surrounding districts. Stephanie will also research and send out information concerning District cost associated with employing a full time Chief (PFML, L & I Rates, pension costs etc....).

**New Business-**

*Surplus Resolution*- Commissioners approved Resolution 1-2020 declaring rescue tools surplus. Breiten Bush Fire Department in Oregon has agreed to purchase the rescue tools for \$500.

*Minutes on the web site-* Assistant Chief Hunter asked if the commissioners would like the commissioner meeting minutes posted on the District web site. The commissioners would like the meeting minutes posted beginning January 2020 after the minutes are formally approved in a meeting

Commissioners Cummings announced that the commissioners would enter into an executive session for 20 minutes at 7:30pm pursuant RCW 42.30.110(1)(g) To review the performance of a public employee.

No action taken regular meeting resumed at 7:50pm

Meeting Adjourned 7:51pm

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Commissioner

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Commissioner

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Commissioner

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Stephanie Robbins, Secretary